

# **COSTUME RENTAL AGREEMENT**

**Please read the terms and conditions carefully**

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Show Name: \_\_\_\_\_

## **POLICIES**

### **Fees:**

Our rental fees are determined on a per piece bases. Those fees can be found on our Price Sheet. All rentals are on a production rental (12 weeks). If the rental time exceeds the agreed upon rental period, a charge of 20% of the total rental will be added for each additional week. If additional rescheduling of a rental period is required, please contact Hollywood South Costumes as soon as possible. Rescheduling must be approved for late fees not to occur.

### **Loss and Damage:**

Any loss or damage of any item will be charged at a rate of 10 times the rental rate for that item.

### **Approval Period:**

Once pulled, the Approval Period is 48 hours prior to the commencement of the Rental Agreement.

### **Restocking Fees:**

Any rental that has been pulled or shipped and is cancelled prior to the completion of the Rental Agreement will have a restocking fee of \$3.00 per item to be restocked.

**Alterations:**

Costumes may be altered to fit and must be returned in their original condition. If a costume is returned damaged, Loss/Damage fees will be charged at a rate of 10 times the rental amount.

**Cleaning:**

All costume pieces must be returned clean and free of stains and body odor. Anything returned unclean will be assessed additional cleaning fees.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_